

新亞書院學長計劃 2022-23

職場「新」星訓練計劃

目的：為新亞書院二年級或以上*的學員找來業界富經驗的學長深入帶領，指導找工作的準備，使其有良好準備應付找工作的挑戰。

計劃內容：

1. 計劃將找來應屆學長擔任導師，提供一系列模擬招聘廣告。
2. 歡迎二年級或以上學員提交履歷表(CV)及求職信，書院收集後會轉發給負責導師。
3. 書院將以電郵通知學員模擬面試的時間及形式。
4. 於指定時間進行模擬面試，導師即場回應及提供更多面試技巧。
5. 如有需要，歡迎導師進一步約見同學，分享更多行內求職資訊。
6. 模擬招聘廣告不定期新增，書院會以電郵通知學員。

計劃時序：

1. 計劃於下學期開始。書院將於一月份公報第一輪模擬招聘廣告，供學員選擇。如有新增項目，將再通知學員。
2. 有興趣同學於招聘廣告指定期限或之前提交履歷表及求職信。
3. 書院會隨時以電郵通知同學模擬面試的日期、時間及形式。
4. 第一輪模擬招聘廣告發出後，將不定期更新，並會通知學員。

備註：

1. 此項計劃是新亞書院學長計劃轄下的子計劃，參與的學長和學員將投放更多時間。
2. **本計劃只提供模擬面試，並不會提供工作機會。**
3. 書院的學長計劃於上學期提供履歷撰寫技巧線上教學，建議學員先參加此活動裝備自己。

*一年級之學員如希望參加，請先電郵至 kelvin@cuhk.edu.hk 申請，並註明招聘廣告編號。

New Asia College Mentorship Programme 2022-23

Career Apprenticeship Scheme

Objective: To invite experienced leaders in different industries to lead New Asia Mentorship Programme Mentees (year 2 or above*) and bring them to become a well-equipped person to take the challenges in their careers.

Contents:

1. The Scheme invites experienced mentors to take the role of tutor to provide a series of sample Job Advertisements.
2. Mentees of year 2 or above may enroll this scheme by submission of CV and Cover Letter. The College will forward the applications to the respective tutors.
3. The College will notify the mentees by email about the date, time and mode of interview.
4. The tutors will conduct Mock Interviews on their own, they will provide immediate feedbacks and provide more interview tips to the mentees.
5. The tutors may arrange more meeting sessions for sharing more about the tips on job hunting in the specific field.
6. Sample Job Advertisements are updated from time to time. The College will notify mentees about them.

Timeline:

1. This scheme will commence in the 2nd semester. The first batch of sample Job Advertisements will be announced in January 2023. New batches will be updated if available.
2. Interested Mentees may submit the CVs and cover letters to the College on or before the deadline specified in the sample job advertisements.
3. The College will notify mentees about the specific date, time and mode of interview at any time.
4. After the first batch of sample Job Advertisements are announced, more batches would be updated from time to time. Mentees of the programme will be informed.

Remarks:

1. This scheme is a sub-scheme of the New Asia College Mentorship Programme. Participating mentors and mentees are expected to spend more time than usual.
2. **This is a Mock Interview. NO actual job would be offered after the session.**
3. The College's mentorship programme will provide an online training on CV Writing in the first semester. Mentees are recommended to join this training before participating in this scheme.

* For year 1 students, if you are interested, please make the request by emailing to kelvin@cuhk.edu.hk and state the Job Code.